Electronic Resources Management Librarian

Institution: University of Wisconsin - Madison
Location: Madison, WI
Category: Admin - Libraries
Posted: 11/17/2018
Application Due: 01/04/2019
Type: Full Time

Job no: 96733-AS
Work type: Staff-Full Time
Department: LIBR\CENTRAL TECHNICAL SERVICE
Location: Madison
Categories: Library, Museum, Arts
Position Vacancy ID:
96733-AS
Employment Class:
Academic Staff-Renewable
Working Title:
Electronic Resources Management Librarian
Official Title:
ACADEMIC LIBRARIAN(R04DN) or ASSOC ACAD LIBRARIAN(R04FN)
Hiring Department(s):
A495700-GENERAL LIBRARY/CENTRAL TECHNICAL SERVICE
FTE:
100%
Anticipated Begin Date:
MARCH 01, 2019

Term:

This is a renewable appointment.

Advertised Salary:

Minimum $50,000 ANNUAL (12 months)
Depending on Qualifications

Degree and area of specialization:

MS/MLS/MLIS from an ALA-accredited institution or equivalent required by date of hire

Minimum number of years and type of relevant work experience:

Requirements:

1. MS/MLS/MLIS from an ALA-accredited institution or equivalent by date of hire
2. Demonstrated understanding, through experience and/or coursework, of electronic resource life cycle activities and the electronic resource environment
3. Demonstrated ability to set priorities, exercise flexibility in meeting objectives, and effectively manage multiple projects and assignments
4. Excellent interpersonal, analytical, organizational, and communication skills, including evidence of ability to work collegially and collaboratively within and across organizations

Preference will be given to candidates with the following skills and experiences:

1. Experience in developing, analyzing, and documenting workflows and procedures
2. Familiarity with and/or experience with one or more of the following: electronic resources management systems, license review and negotiation, troubleshooting electronic resource access problems, link resolver software, proxy configurations
3. Awareness of the relationship between electronic resources management and other library services, such as cataloging/metadata, library discovery systems, and/or acquisition of library resources
4. Demonstrated proficiency in data gathering, including usage statistics, and analysis techniques to support assessment activities and statistical analysis

License or Certificate:

Position Summary:

This position is responsible for providing support for management of the e-resource life cycle and the discovery of and access to electronic resources. Duties may include processing new orders for electronic resources, assisting with licensing, aiding in the management of electronic journal, e-book, streaming video, and database subscriptions, activating online access for electronic resources, trouble-shooting technical and subscription-related access problems, and actively working and communicating with vendors/publishers/library staff concerning electronic resources.

The Libraries at the University of Wisconsin-Madison are dedicated to the practices of social justice, diversity, equality, and respect among our staff, students, collections, and services. We strive to overcome historical and divisive biases in our society and embrace diverse points of view as assets to the fabric of our community. All positions will be called on to contribute to building this environment.
Additional Information:

The University of Wisconsin-Madison is long established as a preeminent public research university. The impact and achievements from the research, teaching and service conducted by its faculty, staff and students are far-reaching and global in scope. The University today is fully engaged in educational innovation.

The UW-Madison Libraries is one of the ten largest public university library systems in the United States. The libraries on the campus of UW-Madison reflect the breadth and comprehensiveness of the University’s highly ranked schools, colleges, departments, centers and institutes and are a highly-valued partner in teaching, research and learning at the university. Campus library collections are coordinated through the leadership of the General Library System (GLS), which provides technical infrastructure, support for acquisitions, and the integration of campus library services. The GLS spends more than $11 million per year on collection materials of which approximately $9 million is spent on electronic resources.

Contact:

Melissa Ortiz
melissa.ortiz@wisc.edu
608-262-2799
Relay Access (WTRS): 7-1-1 (out-of-state: TTY: 800.947.3529, STS: 800.833.7637) and above Phone number (See RELAY_SERVICE for further information. )

Instructions to Applicants:

Cover letter and resume required. All applications must be submitted through the UW-Madison job site. Click on the full position details link listed below and then on position description to see a full job description and the skills needed for a successful candidate.

Additional Link:
Full Position Details

NOTE: A Period of Evaluation will be Required

The University of Wisconsin is an Equal Opportunity and Affirmative Action Employer.

The Annual Security and Fire Safety Report contains current campus safety and disciplinary policies, crime statistics for the previous 3 calendar years, and on-campus student housing fire safety policies and fire statistics for the previous 3 calendar years. UW-Madison will provide a paper copy upon request; please contact the University of Wisconsin Police Department.

Applications Open: Nov 16 2018 Central Standard Time

Applications Close: Jan 4 2019 11:55 PM Central Standard Time

APPLICATION INFORMATION

| Contact: | University of Wisconsin - Madison |

UW-Madison is an equal opportunity/affirmative action employer. We promote excellence through diversity and encourage all qualified individuals to apply.
Apply through Institution's Website

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